



# In-Facility Testing Information

Nurse Aide Registry

# MDH Mission



- To increase the number of nurse aides in the state of Minnesota to address the acute shortage felt by many employers
  - Allow widespread testing site opportunities across the state

# In-Facility Testing Pilot



# Pilot Objectives

- The two-server pilot was established to achieve the following:
  - Allow greater choice in locations and schedule for testing
  - Students can schedule themselves in any test event with open seats
  - Ease the administration of payment collection (let Headmaster take care of it) and payment by sponsors
  - Facilitate and strengthen the recruiting of RNs and actors for Headmaster, allowing greater flexibility to test sites by increasing the state pool
  - Provide a lower cost option for candidates that is competitive with neighboring states
  - Test sites received monetary coverage for cost of supplies and resources

# In-Facility Testing Option Benefits

- In-facility testing can be a convenient option for both nurse aide candidates and nursing home employers
- Testing nurse aide candidates within the facility where the training occurs, candidates may experience:
  - A reduction in the distance to travel to an off-site test center
  - An increased comfort level of testing at a familiar location.
  - Being able to secure a testing seat more quickly
  - Reduced wait time to test after completing a training program.
  - Being placed on the registry and entering the workforce more quickly and effective.
  - Recruitment tool to attract new employees

# Nursing Assistant Registry Homepage



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## RELATED SITES

## Nursing Assistant Registry

The Nursing Assistant Registry lists nursing assistants who have met Minnesota training and/or testing standards to work in nursing homes and certified boarding care homes. The registry also has information about nursing assistants who have substantiated findings of abuse, neglect, and theft.

This is an online registry. Nursing assistants, employers, and others can check the registry by using MDH's online system and the nursing assistant's certificate number.



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## NURSE AIDE REGISTRY

# In-Facility Testing

In-facility testing can be a convenient option for both nurse aide candidates and nursing home employers. By testing nurse aide candidates within the facility where the training occurs, candidates may experience:

- a reduction in the distance to travel to an off-site test center
- an increased comfort level of testing at a familiar location.
- being able to secure a testing seat more quickly
- reduced wait time to test after completing a training program.
- being placed on the registry and entering the workforce more quickly and effectively

This may also assist the site in recruiting nurse aides to work at their facility.



# In-Facility Testing Resources Webpage

Resources for training programs providing in-facility testing can be found on the [In-Facility Testing Resources page](#).

- [Eligibility](#)
- [Requirements](#)
- [Test Options](#)
- [Skills Lab Space, Equipment, and Supplies](#)
- [Staff Needed to Run a Test Event](#)
- [Headmaster TestMaster Universe \(TMU©\)](#)
- [Apply to Become an In-Facility Test Site](#)

***MDH website will identify when applications are open for  
In Facility Testing.  
Please stay tuned to our website.***

# Resources Available



# In-Facility Testing Resources Webpage 1



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## In-Facility Testing Resources

This page contains answers to frequently-asked questions and resources for sites that are implementing in-facility testing of the Nurse Aide Knowledge and Skills Tests. For more information about becoming an in-facility test site, visit the [Nurse Aide Registry In-Facility Testing page](#).

## Resources

The following resources outline policies and procedures for test sites who are doing in-facility testing.

- [In-Facility Testing Two-Server System: Enrolling Students \(PDF\)](#)
- [In-Facility Testing Two-Server System: Payment \(PDF\)](#)
- [In-Facility Testing Two-Server System: Purchase Orders \(PDF\)](#)

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12

# In-Facility Testing Resources Webpage 2

- [In-Facility Testing Two-Server System: Purchase Orders \(PDF\)](#).
- [In-Facility Testing Two-Server System: Sponsorship \(PDF\)](#).
- [In-Facility Testing Two-Server System: Test Site Reimbursement \(PDF\)](#).

## Frequently-Asked Questions about In-Facility Testing Two-Server System in Headmaster TMU

What are the benefits of the two-server system?

# Available Resources Links

- **MDH Nurse Aide Registry Webpage**

[Nursing Assistant Registry - MN Dept. of Health \(state.mn.us\)](https://state.mn.us/nursing-assistant-registry)

- **In-Facility Testing Webpage**

[Nurse Aide Registry In-Facility Testing - MN Dept. of Health \(state.mn.us\)](https://state.mn.us/nurse-aide-registry/in-facility-testing)

- **In-Facility Testing Resources Webpage**

[Nurse Aide Registry In-Facility Testing Resources - MN Dept. of Health \(state.mn.us\)](https://state.mn.us/nurse-aide-registry/in-facility-testing/resources)

- **In-Facility Nurse Aide Test Site Application**

[In-Facility Nurse Aide Test Site Application - MN Dept. of Health \(state.mn.us\)](https://state.mn.us/nurse-aide-registry/in-facility-testing/test-site-application)



- Expand option for sites meeting criteria to test nurse aide candidates at facility



# Program Contact Information

Training Program Questions:

[Health.NAR.coord@state.mn.us](mailto:Health.NAR.coord@state.mn.us)

Nursing Assistant Registry Questions:

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NAR Home Page:

<https://www.health.state.mn.us/nar>



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