

Improving Child and Family Health Through Smart Moves for Kids Request for Proposal Cover Sheet

Purpose

This cover sheet is required for all executive branch granting agencies issuing competitive grant RFPs. It provides a high-level overview of the grant program and funding opportunity.

Applicants should review the full RFP before submitting an application.

Name of Granting Agency:

Minnesota Department of Health

Title of Grant Program/Opportunity:

Improving Child and Family Health Through Smart Moves for Kids

Topic	Description	RFP Page Number
Required: Overview, Grant Description, and Purpose	This funding opportunity supports implementation of Smart Moves for Kids, an evidence-based, family-centered program that combines nutrition education, physical activity, behavior change, and caregiver participation. The program aims to improve child and family health and expand access to diabetes prevention services in Minnesota communities experiencing a disproportionate burden of diabetes and barriers to prevention services.	Sections 1.1 and 1.2; pages 3-5 and 6
Required: Eligible Applicants	Eligible applicants include Minnesota nonprofit community organizations, Tribal governments and organizations, local governments, nonprofit health care organizations, faith-based nonprofit organizations, and schools as described in this RFP. Eligible organizations may apply through a Minnesota fiscal agent. For-profit entities are not eligible to serve as the primary applicant. Proposed projects must serve eligible children and families residing in Minnesota. Applicants must demonstrate relationships with the proposed community and the capacity to implement Smart Moves for Kids.	Section 1.4; pages 8-9

Topic	Description	RFP Page Number
Optional: Eligible/Ineligible Projects	Funding supports planning, preparation, and delivery of Smart Moves for Kids, including staffing, recruitment, partnerships, participant supports, program supplies, and evaluation participation, consistent with the RFP's allowable expenses. Grantees must deliver at least two full cohorts during the second fiscal year, follow program requirements, and obtain approval for proposed adaptations. Activities and expenses unrelated to the approved project or identified as ineligible in the RFP are not eligible for funding.	Section 2.2; pages 13-19
Required: Amount available, award amounts, and key funding items	Total funding available: Up to \$70,000. Anticipated number of awards: Two. Maximum award: \$35,000 per grantee for the full grant period. Estimated minimum award: \$30,000 Match requirement: None. Anticipated grant period: Mar. 30, 2027, through Jun. 30, 2028. Grant activities may begin, and eligible expenses may be incurred, only after the grant agreement is fully executed and its effective date has been reached, whichever is later, and MDH has authorized work to begin. Payments reimburse eligible expenses according to the invoicing requirements in the RFP. MDH covers Smart Moves for Kids training and licensing costs separately from the grant award. Applicants must budget staff time for required training, implementation, and participation in evaluation activities. A pre-award risk assessment is required because this opportunity uses federal funds.	Section 1.3; pages 7-8 and 22
Required: Application Timelines	Oct. 16, 2026: Request for Proposals released. Oct. 21, 2026: Information webinar accommodation requests due. Oct. 30, 2026: Informational webinar session, from 9:30 to 10:30 a.m. Central Time. Nov. 20, 2026: Last day to submit RFP Questions, at 4:30 p.m. Central Time. Dec. 4, 2026: Proposals due, at 4:30 p.m. Central Time. Jan. 2027: Anticipated notification of award and non-award decisions	Page 1
Required: Application Format	This RFP and application materials are available at MDH Diabetes Resources and Opportunities (www.health.state.mn.us/diseases/diabetes/resources/index.html). Submit the completed application, work plan, budget and budget narrative, and all other required materials using the submission method specified in Section 3.3	Section 3.3; pages 28-29

Topic	Description	RFP Page Number
Required: Questions, Technical Assistance, Contact Information	Submit questions about this funding opportunity by email to health.diabetes@state.mn.us by Nov. 20, 2026, at 4:30 p.m. Central Time. Questions and answers will be posted at Diabetes Resources and Opportunities webpage (www.health.state.mn.us/diseases/diabetes/resources/index.html). An optional RFP information session will be held Oct. 30, 2026, from 9:30 to 10:30 a.m. Central Time. The session will not be recorded. Presentation materials and questions and answers will be posted on the RFP webpage. Information session access: https://teams.microsoft.com/meet/212089188119041?p=fKhWKHvPzGKCaVba2q Agency contact: Diabetes and Arthritis Unit, health.diabetes@state.mn.us; 651-201-5425	Section 1.5; pages 9-10
Required: Grant Implementation Requirements	Before an award, applicants must complete required pre-award review processes, including risk assessment and conflict of interest requirements. During the grant period, grantees must complete required training and preparation, deliver at least two full Smart Moves for Kids cohorts during the second fiscal year, maintain qualified staffing and appropriate deliver conditions, and follow program fidelity and adaptation approval requirements. Grantees must protect participant privacy, follow applicable Tribal data sovereignty requirements, participate in grant monitoring and technical assistance, and submit required reports and invoices. MDH provides an evaluator to support evaluation planning and implementation. Grantees must coordinate with the evaluator, collect required information, and budget staff time for their evaluation responsibilities. OGM policies: https://mn.gov/grants/grants-management/policies/	Sections 2.2 and 2.3 and Part 4: pages 13-23 and 29-33