

ASRH Designation 5.0 Site Visit Agenda

TIME	OVERVIEW	ATTENDEES*
9:00 – 9:45 am	Opening Session (<i>Reference MDH Opening PowerPoint Template</i>): - Welcome and Introductions - Stroke Program Opening Presentation - Q&A	Stroke Coordinator, Stroke Medical Director, MDH Reviewer <i>*Other leadership and stroke team members as able!</i>
9:45 – 10:00 am	Morning Break & Prep: - Review Stroke Code Activation Process (<i>how are codes activated and tracked</i>) - Identify Stroke Cases for Case Tracer Activity - Identify 1 Provider and 1 Nurse stroke education files to validate - Transition to Tour	Stroke Coordinator, MDH Reviewer
10:00 – 11:00 am	Emergency Department Tour (<i>Walk through the path of an acute stroke patient at your facility. Arrange for reviewer to interview frontline departmental staff during each step of the tour</i>): - EMS Arrival and Walk-In - Registration, Triage, ED, Radiology (CT), Pharmacy, and Lab - Treatment and Transfer - ICU/Floor (if thrombolytic patients are admitted)	Stroke Coordinator . MDH Reviewer
11:00 – 12:00 pm	Case Review/Case Tracer Activity (<i>Review most recent stroke cases. Reference MDH Case Tracer Form</i>): 1-2 Ischemic stroke thrombolytic treated and transferred or admitted 1-2 Ischemic stroke endovascular treatment transferred 1-2 Hemorrhagic stroke transferred	Stroke Coordinator. MDH Reviewer, Staff responsible for case review to 'drive the record' (if this is not the coordinator)
12:00 – 12:30 pm	Lunch Break Working lunch as needed or desired to complete case reviews	
12:30 – 1:00 pm	Stroke Data/Performance Improvement Session (<i>Reference MDH PI PowerPoint Template</i>): - Performance Improvement Process - Highlight Leading Performance Improvement Priority - Final Q&A before closing!	Stroke Coordinator, MDH Reviewer
1:00– 1:30 pm	Reviewer Break Closed Door Session for MDH to prepare closing verbal report	
1:30 pm	Closing Session: Site Reviewer Verbal Report	Stroke Coordinator, Stroke Medical Director, MDH Reviewer, <i>*Other leadership and stroke team members as able!</i>

*This timeline is an estimate and is to provide general guidance on preparation and staff participation. *This is a list of minimum required staff participation in the site visit. Additional leadership and key stroke team members are encouraged to join the opening and closing session as your program sees fit.*

Last Updated July 2026