

Report of Induced Abortion: Instructions and Text of Applicable Statute

Mandated reporters

All physicians or facilities that perform induced abortions by medical or surgical methods.

Definition of induced abortion

For purpose of these reports, induced abortion means the purposeful interruption of an intrauterine pregnancy with the intention other than to produce a live-born infant, and which does not result in a live birth. **This definition excludes management of prolonged retention of products of conception following fetal death.**

Importance of induced abortion reporting

Reports of induced abortion are not legal records, but reporting is required by state law (§145.4131). The data they provide are very important from both a demographic and a public health viewpoint. Data from reports of induced abortion provide unique information on the characteristics of women having induced abortions. Uniform annual data of such quality are nowhere else available. Medical and health information is provided to evaluate risks associated with induced abortion at various lengths of gestation and by the type of abortion procedure used. Information on the characteristics of the women is used to evaluate the impact that induced abortion has on the birth rate, teenage pregnancy and the health of women of reproductive age. Because these data provide information important in promoting and monitoring health, it is important that the reports be completed accurately.

Physician and patient confidentiality

According to MN Statutes §145.4134, the commissioner shall issue a public report providing statistics for the previous calendar year compiled from the data submitted under section 145.4131. Each report shall provide the statistics for all previous calendar years, adjusted to reflect any additional information from late or corrected reports. The commissioner shall ensure that none of the information included in the public reports can reasonably lead to identification of an individual having performed or having had an abortion. All data included on the forms under section 145.4131 must be included in the public report except that the commissioner shall maintain as confidential data which alone or in combination may constitute information from which, using epidemiologic principles, an individual having performed or having had an abortion may be identified. However, service cannot be contingent upon a patient answering, or refusing to answer, questions on this form.

Reporting procedure: Completing and submitting reports

1. Reporting by physician or facility

The Minnesota Department of Health (MDH) Center for Health Statistics encourages physicians and facilities to develop internal policies for the completion and submission of the *Report of Induced*

REPORT OF INDUCED ABORTION:
INSTRUCTIONS AND TEXT OF APPLICABLE STATUTE

Abortion. MDH recommends that these policies designate either the physician or the facility as having the overall responsibility and authority to see that the report is completed and filed on time. This may help prevent duplicate reporting and failure to report. If facilities take the responsibility to report on behalf of their physicians MDH suggests the following reporting procedure:

- Notify physicians that the facility will be reporting on their behalf.
- Call the Minnesota Center for Health Statistics for assignment of facility and physician reporting codes (See instructions #2-3). (800-657-3900)
- Assign physician reporting codes to physicians and maintain a list of these assignments.
- Develop efficient procedures for prompt preparation and filing of the reports.
- Prepare a complete and accurate report for each abortion performed. Reports must be submitted on-line via the web-based reporting system¹ unless the facility reports only a few procedures per year. In that case a paper copy of the form may be printed from the web site and submitted via U.S. mail or submitted via fax (800-269-7194).²
- Submit the reports to the Minnesota Center for Health Statistics within the time specified by the law.
- Cooperate with the Minnesota Center for Health Statistics with queries on report entries.
- Call the Minnesota Center for Health Statistics for advice and assistance when necessary (800-657-3900).

If a facility chooses not to report on behalf of their physicians and for physicians who perform induced abortions outside a hospital, clinic or other institution, the physician performing the abortion is responsible for obtaining a physician reporting code from MDH (See instruction #3), collecting all of the necessary data, completing the report and filing it with the Minnesota Center for Health Statistics within the time period specified by law (See instruction #7).

2. Facility reporting codes

All facilities reporting on behalf of physicians must be assigned a reporting code from MDH. This code is in addition to individual physician reporting codes (See instruction #3). Facilities must submit a name and address to receive a facility code. Facilities that have been reporting to MDH prior to January 1, 2017, may continue to use the previously-assigned code for current reporting.

3. Physician reporting codes

All physicians must be assigned a reporting code to submit a *Report of Induced Abortion*. Reports submitted without a physician reporting code will be considered incomplete. To obtain a code, physicians, or facilities reporting on behalf of physicians (See instruction #1) must call MDH to be assigned one code per physician. MDH will require that a valid mailing address be provided for the purposes of contacting the physician if a report is incomplete or needs corrections, but no other identifying information will be asked or accepted. Addresses provided may be a business address or an address established by the physician or facility, such as a PO Box. If facilities are reporting on behalf of their physicians, the facility address may be used.

4. One report per induced termination of pregnancy

Complete one report for each termination of pregnancy procedure performed.

¹ [Minnesota Registration and Certification \(https://vital.health.state.mn.us/mrc/faces/xhtml/home/MrcHomePage.xhtml\)](https://vital.health.state.mn.us/mrc/faces/xhtml/home/MrcHomePage.xhtml)

² [Induced Abortion in Minnesota \(https://www.health.state.mn.us/data/mchs/pubs/abrpt/index.html\)](https://www.health.state.mn.us/data/mchs/pubs/abrpt/index.html)

5. Criterion for a complete report

All items on the report should have a response, even if the response is “0,” “None,” “Unknown,” or “Refuse to Answer.”

6. Detailed instructions for completing a report

A *Web-Based Abortion Reporting System: User Guide* with detailed descriptions of each data item and instructions for completing and submitting the report using the web-based reporting system can be found on the MDH website at [Induced Abortion in Minnesota](https://www.health.state.mn.us/data/mchs/pubs/abrpt/index.html) (<https://www.health.state.mn.us/data/mchs/pubs/abrpt/index.html>).

7. Submission dates

Reports should be completed and submitted to the Center for Health Statistics as soon as possible following each procedure. MDH encourages facilities and physicians submit reports monthly, but the final date for submitting reports is September 30 of the following calendar year. (Minn. Stat. §145.4131)

Applicable statute

Minnesota State Law

Article 10, Health Data Reporting

§145.4131 [RECORDING AND REPORTING ABORTION DATA.]

Subdivision 1. [FORMS.] (a) Within 90 days of July 1, 1998, the commissioner shall prepare a reporting form for use by physicians or facilities performing abortions. A copy of this section shall be attached to the form. A physician or facility performing an abortion shall obtain a form from the commissioner. (b) The form shall require the following information: (1) the number of abortions performed by the physician in the previous calendar year, reported by month; (2) the method used for each abortion; (3) the approximate gestational age expressed in one of the following increments: (i) less than nine weeks; (ii) nine to ten weeks; (iii) 11 to 12 weeks; (iv) 13 to 15 weeks; (v) 16 to 20 weeks; (vi) 21 to 24 weeks; (vii) 25 to 30 weeks; (viii) 31 to 36 weeks; or (ix) 37 weeks to term; (4) the age of the woman at the time the abortion was performed; (5) complications, if any, for each abortion and for the aftermath of each abortion. Space for a description of any complications shall be available on the form; (6) the medical specialty of the physician performing the abortion; and (7) if the abortion was performed via telehealth, the facility code for the patient and the facility code for the physician.

Subd. 2. Submission. A physician performing an abortion or a facility at which an abortion is performed shall complete and submit the form to the commissioner no later than September 30 for abortions performed in the previous calendar year. The annual report to the commissioner shall include the methods used to dispose of fetal tissue and remains.

Subd. 3. Additional reporting. Nothing in this section shall be construed to preclude the voluntary or required submission of other reports or forms regarding abortions.

Minnesota Department of Health: Center for Health Statistics
625 Robert Street N
PO Box 64975
Saint Paul, MN 55164-0975
Phone: 1-800-657-3900 | Fax: 1-800-269-7194

Updated May 2024. To obtain this information in a different format, contact 651-201-3880 or health.ophp@state.mn.us.