



Minnesota Community-Based Suicide Prevention Request for Proposal

January 17, 2022

Funding and project dates (Page 3 and 4)

Funding	Estimate
Estimated Amount to Grant	\$2,855,000.00 is available Fiscal Year 2024, 2025, 2026, 2027
Estimated Number of Awards	Up to 13
Estimated Award Maximum	\$2,250,000.00 (each year)
Estimated Award Minimum	\$60,500.00 (each Year)

Grant Year/Fiscal Year	Project Period
Year 1 (Fiscal Year 2024)	July 1, 2023 – June 30, 2024
Year 2 (Fiscal Year 2025)	July 1, 2024 – June 30, 2025
Year 3 (Fiscal Year 2026)	July 1, 2025 – June 30, 2026
Year 4 (Fiscal Year 2027)	July 1, 2026 – June 30, 2027

Eligible projects (Page 9-13)

Activity	Funding Available	Total Number of Awards
Activity 1: Regional Suicide Prevention Coordination	2,250,000.00	Up to 3
Activity 2: Comprehensive Suicide Prevention	605,000.00	Up to 10

Eligible applicants (Page 4)

Local public health

Social Service Agencies

Nonprofit organizations

Tribal Government

Tribal Organizations

Urban Tribal Organizations

Units of Government

Schools

School Districts

Health Care organizations

Faith Communities

Emergency Response Organizations

Letter of intent (Page 4)

Letter of intent is due by 4:30 p.m. on Wednesday, February 1, 2023

E-mail letters of intent to health.suicideprev.MDH@state.mn.us

Questions and answers (Page 4 and 5)

- Questions may be asked January 9, 2023-March 17, 2023
- Questions regarding the RFP submit to:
 - Health.suicideprev.MDH@state.mn.us with the phrase **“Suicide Prevention RFP Question”** in the subject line.
 - Responses will be made on the MDH website within two business days.
- Data related questions should be addressed to stefan.Gingerich@state.mn.us or by phone to Stefan Gingerich at 651-201-5449
 - Responses will be provided directly to the person inquiring within two business days. The subject line of the email should be **“Suicide Prevention RFP Data Question.”**

Application deadline (Page 3 and 20)

- All applications are due by March 22, 2023, 4:30 p.m. CDT. If applications are mailed, they must be postmarked by March 22, 2023, and received by MDH no later than March 30, 2023.
- Applications not mailed must be submitted through email to health.suicideprev.MDH@state.mn.us with the subject “Community Suicide Prevention RFP Application –(Insert Applicant Organization Name)
- Late applications will not be accepted.

- Grant Goals
 - Will serve populations most burdened by suicide, self-inflicted injury or ideation.
 - Applicant will reduce factors that increase risk and increase factors that promote resilience.
 - Tribal applicant(s) will strengthen cultural infrastructure to employ suicide prevention across the community.

Grant outcomes (Page 6)

- Expand individuals, organizations and communities understanding of their role in promoting wellness and preventing suicidal experiences.
- Build capacity to develop a multi-sector partnership, develop culturally appropriate strategies to understand and respond to the needs and culture of the community.
- Increase collaboration with partners working on shared risk and protective factors, to include those working on promoting wellness, mental health and suicide, substance use, and adverse childhood experiences.
- Implement selected strategies that were informed by data to promote changes to policies, practices, and programs across the spectrum of suicide prevention. To include:
 - Promote factors that offer protection for suicidal experiences.
 - Expand informal supports by identify and support individuals who are experiencing mental health challenges or who are having suicidal experiences to get the help and care that they need.
 - Strengthen formal supports and improve access and delivery of care for mental health and suicide.
 - Connect, heal, and restore hope to those impacted by suicide.

- Health Equity
- Align with the Minnesota State Suicide Prevention Plan
- Align with the Center for Disease Control (CDC) Suicide Prevention Resource for Action

Activity 1: Regional Suicide Prevention Coordination (page 9,10,11)

- The purpose of regional suicide prevention coordination is to increase awareness of suicide prevention, provide information on how to access the 988 Suicide & Crisis Lifeline and statewide mobile crisis services and build the capacity of individuals, organizations, and communities to implement effective suicide prevention strategies.
- **Increase coordination and collaboration within the region:** Provide a full-time suicide prevention regional coordinator for each defined region within the service area being proposed. Applicant may apply to cover all or a portion of Minnesota's 87 counties. All 87 counties and tribal nations in the state of Minnesota must be covered to support the regional suicide prevention coordination model. A minimum of three **Letters of commitment** from local public health or community mental health centers from the regions being proposed to serve are required.

Activity 2: Comprehensive Suicide Prevention (page 11 and 12)

- Coordinate and evaluate a comprehensive approach to suicide prevention.
- Increase individuals, organizations, and communities' capacity to develop and implement a comprehensive public health approach.

Additional Grant Tasks, Deliverables, Expectations, and Responsibilities (page 13)

- Serve as a community expert and resource to communities
- Participate in meetings with MDH grant manager
- Meet quarterly with MDH suicide prevention team and other MDH suicide prevention grantees.
- Present at regional and statewide conference to highlight work being done under the grant.
- Participate in MN State Suicide Prevention Taskforce meetings.
- Participate in State lead trainings for suicide prevention as requested.

Continued: Additional Grant Tasks, Deliverables, Expectations, and Responsibilities (page 13)

- Participate in one, two day in-person grant on-boarding meeting the first year.
- Participate in one in-person grant meeting per year.
- Provide technical assistance as requested by MDH
- Provide verbal updates of the grant one time per year to the Minnesota State Suicide Prevention Taskforce.
- Participate in grant evaluation activities in collaboration with MDH evaluator.

Attachment F: RFP checklist

- **Required Application Format**
- One original copy
- Format (12-point font, one-inch margins and single spaced)
- Up to 20 pages (check list and required forms do not count)
- Number all pages consecutively
- One signed unbound (if submitting by courier or postal service) original
- Submit by March 22, 2023, by 4:30pm CDT

Attachment F continued: Required application documents:

- **Required Application Documents**

- Signed coversheet on agency letter head (one page)
- Table of Contents (up to two pages)
- Organization Capacity (up to three pages)
- Project Narrative (up to five pages)
- Work Plan (up to six pages)
- Equity (up to three pages)
- Budget Summary (Attachment A, Form B)
- Budget Detail and Justification (Attachment A, Form C)
- Letters of Commitments (minimum of three, one page per letter)
- Due Diligence Review (Attachment E)
- Copy of 501c3 (if applicable)
- Copy of most recent IRS 990 or Certified Financial Report

Competitive Nature of the RFP

- Organizations must meet the mandatory requirements of the activity/activities of interest
- Present a strong community need statement
- Use a data driven approach to identify population(s) and geographic area(s) of concern
- Applications will be reviewed and scored together by activity

Attachment D: Application scoring criteria scorecard

Rating or Score	Description
Excellent or 5	Outstanding level of quality; significantly exceeds all aspects of the minimum requirements; high probability of success; no significant weaknesses
Very Good or 4	Substantial response: meets in all aspects and in some cases exceeds, the minimum requirements; good probability of success; no significant weaknesses.
Good or 3	Generally, meets minimum requirements; probability of success; significant weaknesses, but correctable.
Marginal or 2	Lack of essential information; low probability for success; significant weaknesses, but correctable.
Unsatisfactory or 1	Fails to meet minimum requirements; little likelihood of success; needs major revision to make it acceptable.

Retrieving suicide data

Mortality data

- Latest data brief – <https://www.health.state.mn.us/communities/suicide/documents/2020prelimsuicidedata.pdf>
- CDC WONDER - <https://wonder.cdc.gov/>
- CDC WISQARS <https://www.cdc.gov/injury/wisqars/fatal.html>

Morbidity data

- Latest data brief – <http://www.health.state.mn.us/divs/healthimprovement/data/reports/suicidedata.html>
- MDH MIDAS – <https://www.health.state.mn.us/communities/injury/midas/index.html>
- MDE MN Student Survey (MSS) – <https://education.mn.gov/mde/dse/health/mss/>

- Read through the full RFP
- Pay attention to:
 - Mandatory Requirements
 - Weighted scores (on scorecard)
 - Be concise
 - Submit all attachments
 - Answer all narrative questions
 - Budget forms align with work plan
- Give yourself time
- Ask questions

Reminder of RFP deadlines

- Letter of intent is due, February 1, 2023, by 4:30 p.m. CDT
- Question and Answer requests due by March 17, 2023, by 4:30 p.m.
- Application Deadline: March 22, 2023, 4:30 p.m.

Questions?

Thank You!