

# Minnesota Certified Food Protection Manager

## DUTIES, TRAINING, AND REQUIREMENT

### Duties

The certified food protection manager (CFPM) must have the knowledge, skills and abilities to complete the following duties:

- Identify hazards in the daily operation of the food establishment.
- Develop or implement policies, procedures or standards to prevent foodborne illness.
- Coordinate employee food safety training, direct food preparation activities and take corrective action as needed, to protect the health of the consumer.
- Complete in-house self-inspections of daily operations to ensure that food safety policies and procedures are followed.

### Required training

Approved CFPM training courses for initial and renewal certification are offered by many private companies, community and technical colleges and some delegated agencies. MDH does not offer training, but does approve trainers and courses.

You can search for [Initial Courses, Exams and Continuing Education](#) online.

### Initial certification

If you have never been a Minnesota CFPM:

1. Attend a training course and pass an approved exam.
2. Complete an online initial application, upload a copy of exam certificate and submit the required fee.

#### [Apply Online - Initial Application.](#)

Apply for initial Minnesota CFPM no more than six months after passing the exam.

### Certification renewal

Minnesota CFPM expires three years from the effective date printed on the MDH certificate. To renew certification:

1. Complete four or more hours of approved training.
2. [Contact us](#) to obtain instructions and a unique claim code to renew your record.
3. Complete an online renewal application, upload approved training certificate(s) and submit the required fee.

#### [Apply Online - Renewal Application.](#)

Take renewal training within the effective dates of the valid certificate. Apply for renewal no more than six months after the expiration date printed on the MDH certificate.

## Approved exams

Applicants for initial certification must provide proof they have passed an exam from an organization accredited by the [ANSI-CFP Accreditation Program](#).

## Frequently asked questions

Contact the agency that issues the license for the establishment for more information about local ordinances and how the Minnesota food code applies to your establishment.

## Can I submit a paper application for my CFPM initial or renewal certification?

As of April 1, 2025, paper applications are no longer accepted. To apply, complete the initial or renewal application, upload your documentation, and pay your fee online through the [Certified Food Protection Manager Registration – Apply Online](#) portal or scan the QR code below to apply online.



[Certified Food Protection Manager Application \(https://mn-mdh.portal.opengov.com/categories/1087/record-types/6498\)](https://mn-mdh.portal.opengov.com/categories/1087/record-types/6498)

## As the food establishment owner, do I have to be the CFPM?

No. While many food establishment owners decide to be the CFPM for their establishment, it is not required. An effective CFPM has a good working knowledge of your business and has the authority to conduct the CFPM duties in your establishment.

## How many CFPMs are required for a food establishment?

Minnesota food code requires each licensed food establishment to employ one CFPM. Local jurisdictions may have additional requirements.

## Can I be the CFPM for more than one location?

No. This is only possible in the case of an assisted living facility with a licensed capacity of ten or fewer residents. The facility may share a certified food protection manager (CFPM) with one other facility located within a 60-mile radius and under common management provided the CFPM is present at each facility frequently enough to effectively administer, manage, and supervise each facility's food service operation.

## How long do I have to hire or train a new CFPM?

Minnesota food code requires new food establishments to have a CFPM on staff within 60 days of opening. You must have at least one employee who has passed an approved exam or applied for Minnesota CFPM before you begin operating your

establishment. Local jurisdictions may have additional requirements.

## Are there exemptions from CFPM requirements?

Yes, certain food establishments—based on license type or food preparation activities—are exempt from Minnesota CFPM requirements.

Some exempt establishments may include:

- Low-risk food establishment
- Special event food stand
- Retail food vehicle, portable structure, or cart

In addition, establishments may be exempt if food preparation activities are limited to:

- Preparing or packaging food and ingredients that are not time/temperature control for safety food (non-TCS food).
- Heating or serving precooked hot dog or sausage products, popcorn, nachos, pretzels, or frozen pizza.
- Processing raw meat, poultry, fish or game animals intended for cooking by the consumer.

A list of exemptions to CFPM requirements is found in Minnesota Rules, part 4626.0033, item C.

## Resources

[Minnesota Department of Health Food Business Safety](http://www.health.state.mn.us/foodbizsafety)  
([www.health.state.mn.us/foodbizsafety](http://www.health.state.mn.us/foodbizsafety))

[Initial Courses, Exams and Continuing Education](https://fmctraining.web.health.state.mn.us/search/index.cfm)  
(<https://fmctraining.web.health.state.mn.us/search/index.cfm>)

[ANSI-CFP Accreditation Program](http://www.ansi.org/Accreditation/credentialing/personnel-certification/food-protection-manager/ALLdirectoryListing?menuID=8&prglD=8&statusID=4)  
([www.ansi.org/Accreditation/credentialing/personnel-certification/food-protection-manager/ALLdirectoryListing?menuID=8&prglD=8&statusID=4](http://www.ansi.org/Accreditation/credentialing/personnel-certification/food-protection-manager/ALLdirectoryListing?menuID=8&prglD=8&statusID=4))

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[Certified Food Protection Manager Requirements For Food Establishments](https://www.revisor.mn.gov/rules/4626.0033/)  
(<https://www.revisor.mn.gov/rules/4626.0033/>)

MINNESOTA CERTIFIED FOOD PROTECTION MANAGER

Minnesota Department of Health  
Food, Pools, and Lodging Services  
PO Box 64975  
St. Paul, MN 55164-0975  
651-201-4500  
[health.foodlodging@state.mn.us](mailto:health.foodlodging@state.mn.us)  
[www.health.state.mn.us](http://www.health.state.mn.us)

Minnesota Department of Agriculture  
Food and Feed Safety Division  
625 Robert Street N  
St. Paul, MN 55155-2538  
651-201-6027  
[MDA.FFSD.Info@state.mn.us](mailto:MDA.FFSD.Info@state.mn.us)  
[www.mda.state.mn.us](http://www.mda.state.mn.us)

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To obtain this information *in a different format*, call:  
651-201-4500 or 651-201-6000.